

LEATHER HIDE RETURN POLICY

Our leathers are carefully inspected prior to shipping and are packaged accordingly.

You are advised to examine the goods upon receipt and report and notate any damage **at time**

of receipt to both the carrier and CTL.

All leather should be carefully unrolled and inspected **prior** to cutting or marking of the hide. Patterns should be laid out to ensure there is enough leather for the entire project. **Do not mark or cut the leather** until you are certain the leather is acceptable and there is sufficient quantity.

If you feel there is a problem, please contact CTL Customer Service at 416-449-4770.

Permission to return any leather

must be obtained in writing from

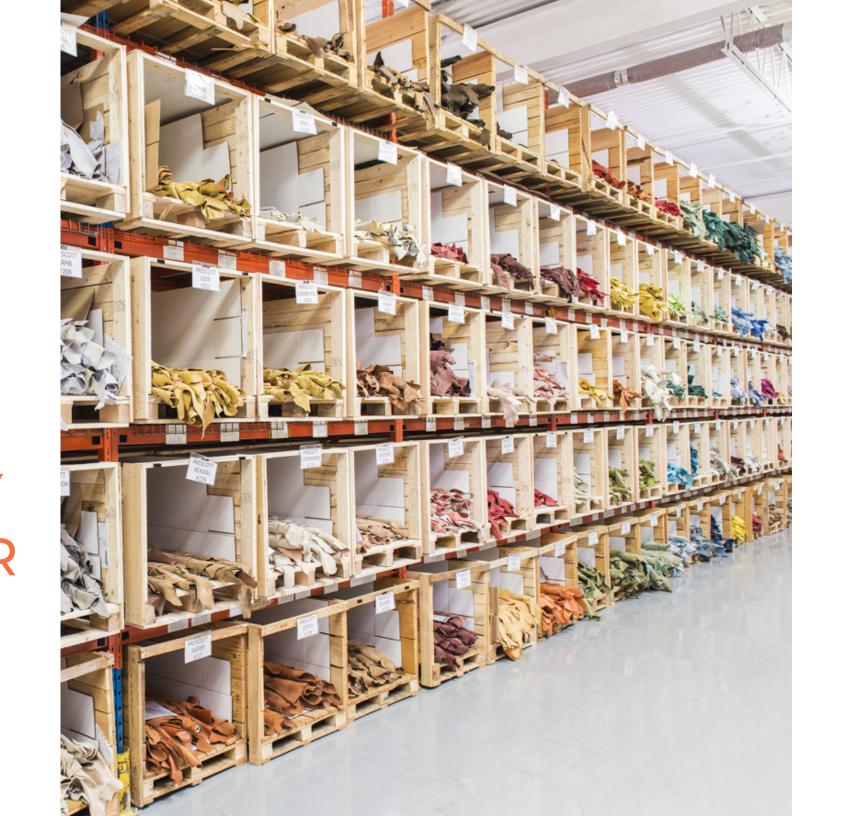
CTL Customer Service prior to return. This must be done within 30 days of receipt of the leather.

For large production orders and custom leather orders, especially anilines and wax pull-up leathers, CTL does not accept return of product due to production savings or due to a change in requirements after submission of order.

After 30 days, CTL will not accept return of any leather.



HIGH QUALITY LEATHER



the return of any leather under any circumstance if:

a) The leather has been marked, including chalk marks.

b) The leather has been cut in any way.

c) The leather is not returned in packaging in the same fashion it was received. If the leather was received ROLLED, it must be

returned ROLLED

d) The leather is

damaged or creased as a result of incorrect packaging or excessive or improper handling by the customer upon receipt. This applies especially to wax pullup articles like our Dallas.

e) Custom leathers and any other customfabricated products are not subject to return.

f) Leather that has been taped to the roll using regular shipping tape which when removed leaves a residue on the backside of the hide.

Leather returned to CTL not in accordance with the above will not be credited.

Please note that for the return of leather, the customer is responsible for all return freight, and/or any brokerage charges in the case of crossborder shipments.

CTL may accept

the return of a nondefective, standard
leather (eg. wrong
colour ordered....),
providing the above
criteria is met.
Depending on the
circumstance, CTL may
charge a restocking fee
of 20%.



Goods must be returned in original CTL Packaging, as received.



If goods are returned not as received/rolled, and there are creases, they will be rejected and returned to the customer.



Any tape used on the goods, removing the leather finish, marked up hides, or cut hides, will be returned to the customer.



LEATHER RETURN PROCEDURE

Please see below for our process regarding return of merchandise (RMA#):

- 1. CTL receives the return notice from your company including:
- a. Reason for Return
- b. If the reason is defective in nature, digital pictures may be required to be sent.

- c. Type and Quantity of Goods to be returned
- d. Package Size & Weight to be returned
- e. Other applicable info regarding original goods shipped (eg. original PO, Sales Invoice # and footage).
- f. CTL may at our discretion, request further documentation of the proposed return.

Please note that the provision of a Credit Order # does not mean that CTL has agreed to or provided a credit to you for returned goods. The provision of any credit is subject to receipt and inspection of goods at CTL.



2. Upon agreement by CTL for goods to be shipped back to us, CTL will:

a. Supply the customer with a credit order number (CO#) b. Request all applicable package weight and dimensional information c. CTL will provide any applicable documentation that must be included with the return shipment including but not limited to: original documents as well as Customs and NAFTA documents if applicable. d. Goods should be packaged for the return as they were received (rolled, folded, etc).

e. The customer must provide digital pictures of the return packages prior to the return.

This is so we have a picture of the return in the event that the freight carrier damages the product during transit back to CTL.

f. If CTL is responsible for the return freight CTL will provide

return freight, CTL will provide the freight carrier and method of service for the return shipment to be used. *Please note that* failure to use the CTL designated freight carrier and service method will result in CTL billing back return freight charges. g. Customer advises CTL when goods have been picked up including any applicable Tracking information so CTL can trace the goods to our door.

For Return Shipments from the USA, please note that CTL

Leather's Custom Broker is **C.H Robinson.**

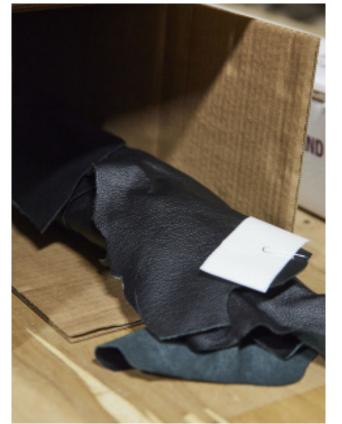
C.H ROBINSON

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QC, H3C 0L1, Canada
Tel: 514.288.2161, Fax: 514.288.2519
Email: dl-mil-Team7Docs@
chrobinson.com

This must be detailed on <u>all</u>
return documentation including
waybill of freight carrier. CTL
will debit back all brokerage/
clearance charges if Milgram is
not used.









CTL has the right to refuse the shipment if the following is not met:

- 1. The leather is not returned in same packaging and in the same fashion it was received. If the leather was received ROLLED, it must be returned ROLLED.
- 2. The leather must be returned on the original cores, and boxes and neither broken or damaged.
- 3. Leather that has been taped to the roll (front or back) using regular shipping tape which when removed, leaves a residue on the backside of the hide or removes the finish.
- 4. If goods are returned and rolled poorly, due to mismanagement causing creases, goods will be rejected and returned to the customer.

3. CTL receives returned packaged:

a. Upon receipt of returned goods, CTL
will inspect goods for final acceptance
of return. Please note that leather
returned to CTL not in accordance with
the above will not be credited.
b. CTL inspects the goods upon receipt
and provides your company with a
report on the returned shipment
including any applicable corrective
action to be taken.

4. If the return is approved by CTL:

a. CTL will issue a Credit Memo #(RMA) to your company's AccountingDepartment for the return quantity

received by CTL.

b. CTL's Credit Memo is the document which provides the agreed monetary amount that can be debited from outstanding accounts receivable. Any debits taken by the customer prior to the issue of the Credit Memo are not considered as binding and may require re-payment to CTL.

c. Should your company desire, the value of the Credit Memo may be refunded via cheque and/or credit card upon written authorization to CTL.





NOTES

a) RETURNED GOODS THAT ARE
DEEMED NOT TO BE DEFECTIVE
WILL RESULT IN A CHARGE BACK
OF ALL RETURN FREIGHT AND
BROKERAGE CHARGES INCURRED
BY CTL TO THE CUSTOMER. GOODS
WILL THEN BE RETURNED TO THE
CUSTOMER AT THE CUSTOMER'S
EXPENSE.

b) CTL WILL NOT ACCEPT OR
PROVIDE CREDIT FOR RETURN OF
CUT OR DAMAGED HIDES OR CUT
& SEWN PARTS DAMAGED AT THE
CUSTOMER'S LOCATION.

c) IT IS ONLY UPON ISSUE OF A
CREDIT MEMO BY CTL THAT ANY
MONETARY AMOUNT MAY BE
DEBITED FROM OUTSTANDING
RECEIVABLES. THIS IS BECAUSE
WHAT IS OFTEN RETURN VS. WHAT
IS RECEVIED AT CTL DOES NOT
MATCH OR THERE IS A DISCREPANY
WITH WHAT IS RETURNED.